

August 18, 2009  
12:45 pm

The regular meeting of the SJWD Water District was held with the following present:

**Commissioners:** *Wanda Fowler, Buddy Carlton, John Sexton, Tom Lomax, and Roger Nutt.*

**Staff:** *Mike Caston, Executive Director; Mike Frost, Director of Projects and Construction; Larry Christopher, Director of Finance and Administration; Billy Cothran, Director of Engineering; Tommy Staton, Process Control Operator; and Mitch Turner, Manager of Water Resources.*

**Guests:** *Mr. Clint Shealy, Black and Veatch; and Mr. Bob DiAntonio, Priority Performance Group.*

The Agenda for the meeting was emailed to WSPA TV and the *Spartanburg Herald-Journal*.

### **APPROVAL OF JULY 21, 2009 REGULAR MEETING MINUTES**

Buddy Carlton made a motion, which was seconded by Wanda Fowler, to approve the minutes of the July 21, 2009 regular meeting. The motion was approved unanimously.

### **MONTHLY FINANCIAL REPORT**

Staff reviewed the Financial Report and Bank Balance Report for the 12-month period ending July 31, 2009. Staff reported that revenues were down in the current year compared to the budget and to the prior year; however, expenses were well below budget to offset the loss in revenue. For the year, the District was able to transfer \$825,000 to the Capital Reserve Fund and \$480,000 to the Insurance Reserve Fund.

### **REPAIRS TO THE NORTH TYGER RAW WATER PUMP STATION**

Staff provided an update on the progress of the repair work to the North Tyger Raw Water Pump Station. The project is complete except for a few minor items. Staff requested that up to \$75,000 be appropriated from the Capital Reserve Fund to fund the repair work.

Tom Lomax made a motion, which was seconded by Roger Nutt, to appropriate up to \$75,000 of the Capital reserve Fund to fund the repair work at the North Tyger Raw Water Pump Station. The motion was approved unanimously.

### **REVIEW OF THE LINE EXTENSION APPROVAL PROCESS**

Staff presented a proposal to modify the line extension approval process to allow more responsiveness and greater flexibility in completing line extension projects which are less than \$20,000 in materials cost. All projects over \$20,000 in materials cost will continue to be

approved on a case-by-case basis. Along with the change in policy, staff is requesting that \$100,000 be approved to fund line extension projects less than \$20,000. Staff will provide periodic updates on these projects and request additional funds as needed.

Roger Nutt made a motion, which was seconded by Tom Lomax, to approve the new line extension approval policy described above and up to \$100,000 to fund line extension projects less than \$20,000 in materials cost. The motion was approved unanimously.

### **HWY 417 – SANDY RUN TO DEAN ROAD LINE UPGRADE**

The property owner for 3789 Hwy 417 recently purchased a water meter for the property. However, a line extension is required to serve the property. Due to the nearby location of existing 8” mains, SJWD staff recommended upgrading from the minimum size required to serve the property and extending the line beyond the property to the existing 8” line on Dean Road. This will create an 8” loop that will enhance flows to this part of the system and eliminate dead ends. Therefore, staff requested approval for up to \$60,000 in materials cost for the installation of approximately 2,200 feet of 8” ductile iron pipe along Hwy 417.

Buddy Carlton made a motion, which was seconded by Roger Nutt, to approve up to \$60,000 to complete the line upgrade along Hwy 417 described above. The motion was approved unanimously.

### **WATER TREATMENT PLANT EXPANSION**

Staff, along with Clint Shealy and Bob DiAntonio, presented the alternative analysis, financial summary and appropriation request form for a 4 mgd capacity expansion to the Water Treatment Plant. The project, as presented, would be expandable in the future to a capacity of 8 mgd. Several other options for expansion were considered. However, the 4 mgd option was preferred for its future financial flexibility. Therefore, staff is requesting approval for up to \$13,700,000 to have Black & Veatch proceed with design, permitting, and contractor procurement, followed by the subsequent construction of the project.

Roger Nutt made a motion, which was seconded by Buddy Carlton, to approve up to \$13,700,000 to move forward with the Water Treatment Expansion project as described above. The motion was approved unanimously.

### **STAFF UPDATES**

- Tommy Staton reported that the District received good results from the latest round of lead and copper testing. This means that SJWD will be on a one-year testing cycle again.
- Mike Frost provided an update on the progress made securing the future tank site on Shoals Road. Further appraisals may be necessary to move negotiations forward.
- Mike Frost provided an update on the purchase of property from Inman Mills that will be used for a small treatment plant for the wells at Inman Mills. Negotiations are proceeding as planned.

**EXECUTIVE SESSION**

At 2:10 pm. Buddy Carlton made a motion, which was seconded by Roger Nutt, to go into Executive session to discuss a personnel matter. The motion was approved unanimously.

At 2:27 pm, Tom Lomax made a motion, which was seconded by Buddy Carlton, to end the Executive Session and adjourn the meeting. The motion was approved unanimously.

The next regular Commission meeting will be held September 15, 2009 at 12:45.

Read & Approved

Wanda Fowler, Secretary

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