

March 17, 2009

The regular meeting of the SJWD Water District was held with the following present:

**Commissioners:** *Wanda Fowler, Buddy Carlton, John Sexton, Tom Lomax, and Roger Nutt*

**Staff:** *Mike Caston, Executive Director; Larry Christopher, Director of Finance and Administration; Billy Cothran, Director of Engineering; Mitch Turner, Manager of Water Resources; and Tommy Staton, Process Control Operator (Filter Plant).*

**Guests:** *Clint Shealy, Black & Veatch; and Mr. John Dodd, Customer*

The Agenda for the meeting was emailed to WSPA TV and the *Spartanburg Herald-Journal*.

### **APPROVAL OF FEBRUARY 3, 2009 MINUTES**

Buddy Carlton made a motion, which was seconded by Tom Lomax, to approve the minutes of the February 3, 2009 meeting. The motion was approved unanimously with the exception of Wanda Fowler who arrived after the vote was taken.

### **MONTHLY FINANCIAL REPORT**

Staff reviewed the Financial Report and Bank Balance Report for the period ending February 28, 2009.

### **LINE EXTENSION – HWY 290 TO SERVE 2638 MOORE-DUNCAN HIGHWAY**

Staff presented a request for service for the above referenced property. Additionally, the property owner indicated that three other neighbors desired water service. 1,700 ft. of 6-in. ductile iron pipe will be required to serve the properties and give SJWD greater ability to expand the system in that area in the future.

Roger Nutt made a motion, which was seconded by Buddy Carlton, to approve the line extension of up to 1,700 ft. of ductile iron pipe at a cost not to exceed \$15,000. The customers' portion is estimated not to exceed \$9,100. The line extension will be installed per SJWD's Water Line Extension Policy and funding will come from the District's outside system improvement fee fund. The motion was approved unanimously.

### **COST OF SERVICES STUDY FOR FIRE LINES**

An independent review (approved on November 18, 2008) of SJWD's fire line charges was conducted by Woodcock & Associates, Inc. Staff reviewed the findings from the report. The Commission asked the Executive Director and staff to review the findings relative to current rates and fees and report back at the next meeting with recommendations.

## **PUBLIC EDUCATION CAMPAIGN**

Staff proposed a water conservation public education campaign that would be used to communicate the “new normal” for using water outdoors. The campaign would include a direct mail piece for all customers as well as billboards for selected areas designed to control peaking factors by asking customers to follow an outdoor water usage schedule based on their street address. The proposed campaign for the remainder of the fiscal year ending July 31, 2009 would require an additional \$20,000 above what was originally approved in the budget for public communications: \$5,000 for additional postage to send out the mailer and \$15,000 for billboards.

After discussion, Tom Lomax made a motion, which was seconded by Roger Nutt, to approve \$5,000 for the additional postage for the mailer and expedite a study of rates to control peaking. The motion was approved unanimously.

## **LAKE AND PARK EXPENSES**

Mitch Turner presented a report of lake and park expenses. The report shows that revenue from lodge, shelter, and pavilion rentals is not enough to cover the direct cost of operating and maintaining these facilities.

Buddy Carlton made a motion, which was seconded by Wanda Fowler, to increase rental fees on reservations made after today (March 17, 2009) as follows:

- Half-day rental of Lyman Lake Lodge from \$100 to \$200
- Day and evening rental of Lyman Lake Lodge from \$200 to \$350
- Daily Pavilion rental at Lake Cooley from \$30 to \$50
- Daily Shelter rental at Lake Cooley from \$20 to \$30

The motion also called for staff to evaluate the costs to operate the facilities at the lakes including insurance and depreciation to be reported at the next meeting. The motion was approved unanimously.

## **WATER TREATMENT PLANT EXPANSION**

Clint Shealy presented an updated report of water treatment plant expansion options.

Wanda Fowler made a motion, which was seconded by Buddy Carlton, to authorize Black & Veatch to proceed with the plans for the 6 mgd expansion option and draft a contract relative to wholesale water sales for the Commission’s review. The motion was approved unanimously.

The next Commission meeting will be held April 28, 2009. The meeting was adjourned by mutual consent.

Read & Approved

Wanda Fowler, Secretary

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