

November 10, 2009
12:45 pm

The regular meeting of the SJWD Water District was held with the following present:

Commissioners: *Wanda Fowler, John Sexton, Tom Lomax, Buddy Carlton, and Roger Nutt.*

Staff: *Mike Caston, Executive Director; Mike Frost, Director of Projects and Construction; Larry Christopher, Director of Finance and Administration; Billy Cothran, Director of Engineering; Mitch Turner, Manager of Water Resources; Brenda Jackson, Accounting Manager; and Pam Solesbee, Accounting Technician*

Guests: *Mike Ravan and Sam Holtzclaw, Ravan & Holtzclaw, P.A.*

The Agenda for the meeting was emailed to WSPA TV and the *Spartanburg Herald-Journal*.

APPROVAL OF OCTOBER 20, 2009 REGULAR MEETING MINUTES

Tom Lomax made a motion, which was seconded by Roger Nutt, to approve the minutes of the October 20, 2009 regular meeting as amended. The motion was approved unanimously.

MONTHLY FINANCIAL REPORT

Staff reviewed the Financial Report and Bank Balance Report for the month ending October 31, 2009. Staff reported that year-to-date revenues continue to exceed budget and expenses for the same time period was under budget with the exception of salaries and fringes. A large health care claim was settled in October which will be partially refunded by the stop loss carrier in November or December. In answer to a question, staff reported that 401(k) participation remains high. All of the District's cash funds remain stable and adequate for future needs.

PRESENTATION OF THE AUDIT REPORT

Mike Ravan and Sam Holtzclaw presented the audited financial report for the fiscal year ending July 31, 2009. There was a significant decrease in water sales from the prior year as a result of mandatory restrictions, increased rainfall, and a weak economy. Expenses remained flat as compared to the prior year. SJWD paid down a significant portion of its General Obligation bond debt and held the millage rate to 10.2 mils for the tax year.

LINE REPLACEMENT AT BROCKMAN-McCLIMON BRIDGE

Billy Cothran reported on the progress of a project to relocate a water line attached to the Brockman-McClimon Bridge near Highway 417 in Moore. SJWD was notified by the South Carolina Department of Transportation that the bridge was being replaced and that the line would need to be relocated. SJWD furnished the materials and hired a contractor and make the

relocation. Emergency funds were used. Staff requested up to \$27,000 be appropriated from the Capital Reserve Fund to cover the expenditures.

Tom Lomax made a motion, which was seconded by Buddy Carlton, to appropriate up to \$27,000 from Capital Reserve Fund to cover the cost of the line relocation as described above. The motion was approved unanimously.

MISCELLANEOUS ADMINISTRATIVE MATTERS

Mitch Turner provided a report and presented a slideshow of the Middle Tyger River Sweep held on October 24, 2009.

Staff reviewed the notification efforts for communicating the rate structure change approved at the October 20, 2009 meeting. Commissioners agreed that the message should be simple and be included in the upcoming newsletter, in a message on customer bills, and on the website.

Billy Cothran provided an update on the Startex water line upgrade project. Phase II is nearing completion. Phase III is on hold until details can be worked out with the Department of Natural Resources and the Department of Transportation relative to a creek crossing.

Staff will provide an update on the reservoir aeration project at the December meeting.

At 2.39 pm. Buddy Carlton made a motion, which was seconded by Roger Nutt, to adjourn the meeting. The motion was approved unanimously.

The next regular Commission meeting will be held December 15, 2009 at 12:45.

Read & Approved

Wanda Fowler, Secretary

