

August 16, 2011

The regular Commission meeting of the SJWD Water District was held at 307 Spartanburg Hwy in Wellford, SC with the following present:

Commissioners: *Buddy Carlton, Tom Lomax, John Sexton, Wanda Fowler, and Frank Nutt.*

Staff: *Mike Caston, Executive Director; Larry Christopher, Director of Finance and Administration; Mike Frost, Director of Construction and Projects; Billy Cothran, Director of Engineering; Greg Moore, Director of Operations; and Doug Waldrop, Director of Water Resources.*

Guests: *Gene McCall, McCall Environmental.*

The Agenda for the meeting was emailed to WSPA TV, the *Spartanburg Herald-Journal*, and the *Hometown News (Middle Tyger Times)*.

Buddy Carlton called the meeting to order at 12:50 PM.

EXECUTIVE SESSION

Tom Lomax made a motion, which was seconded by John Sexton, to go into executive session to hear information regarding a legal matter. The motion was approved unanimously.

Tom Lomax made a motion, which was seconded by Frank Nutt, to come out of executive session. The motion was approved unanimously.

No action was taken as a result of the executive session.

APPROVAL OF JULY 19, 2011 MINUTES:

Frank Nutt made a motion, which was seconded by Tom Lomax, to approve the minutes of the July 19, 2011 meeting. The motion was approved unanimously.

MONTHLY FINANCIAL REPORT

Staff reviewed the Financial Report and Bank Balance Report for the period ending July 31, 2011.

APPROVAL FOR PAINTING OF THE 5 MG RESERVOIR

John Sexton made a motion, which was seconded by Frank Nutt, to approve an appropriations request of up to \$60,000 for materials and labor to paint the 5 MG reservoir across the river from

the Water Treatment Plant. The motion was approved unanimously. Funds will come from the Capital Reserve Fund.

APPROVAL FOR THE PURCHASE OF GPS UNITS

Tom Lomax made a motion, which was seconded by John Sexton, to approve an appropriations request for the purchase of four (4) sub-foot GPS units for Engineering and Operations. These units will replace the existing handheld units. The motion was approved unanimously. Funds will come from the Capital Reserve Fund.

APPROVAL FOR THE PURCHASE OF A VEHICLE

Wanda Fowler made a motion, which was seconded by John Sexton, to approve up to \$26,000 for the purchase of a truck to replace the utility van currently being used at the water treatment plant. The van has over 100,000 miles and is in need of some significant repairs. The motion was approved unanimously. Funds will come from the Capital Reserve Fund.

APPROVAL TO REPLENISH EXECUTIVE DIRECTOR'S DISCRETIONARY FUND

Tom Lomax made a motion, which was seconded by Wand Fowler, to replenish the Executive Director's Discretionary Fund up to \$25,000. The motion was approved unanimously.

MISCELLANEOUS ADMINISTRATIVE MATTERS

Water Treatment Plant Expansion – Mike Frost and Billy Cothran provided an update on the progress of the project. Staff is working to finalize the details of an incentive plan, approved at the June Commission meeting, to pay South Atlantic Construction a 10% bonus for completing the project on schedule and under budget. The proposed incentive plan will be presented at the September 2011 meeting.

Lake level update and report from drought response committee – Doug Waldrop reported that Lyman Lake is 17 inches below the spillway. This level puts SJWD in phase one of the current drought contingency plan. After reviewing the latest information, the internal drought response committee decided to post the information on the website, put a statement on the August 2011 customer bills, and take measures internally to conserve water where feasible. River flows are monitored several times a day and adjustments are made to make sure enough water is provided for plant use as well as downstream flows. Plans are underway to prepare the North Tyger Pump station and raw water line for use when needed.

Highway 290 extension plan update – Billy Cothran informed the Commission on plans to upgrade the distribution system along the southern portion of Hwy 290. The SJWD Engineering Department anticipates using a phased approach to complete the project within 5 years.

Frank Nutt made a motion, which was seconded by John Sexton to adjourn the regular meeting. The motion was approved unanimously. The regular meeting was adjourned at 2:29 PM.

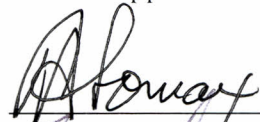
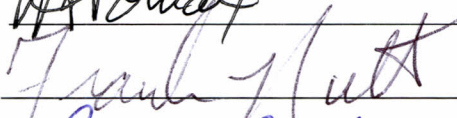
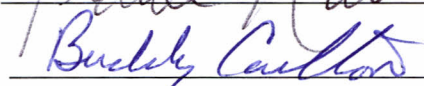
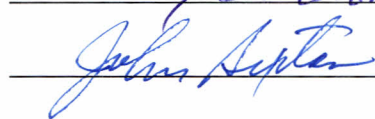
Tom Lomax made a motion, which was seconded by John Sexton, to go into executive session to discuss a personnel matter. The motion was approved unanimously.

Frank Nutt made a motion, which was seconded by Tom Lomax, to end the executive session. The motion was approved unanimously.

The Commissioners instructed Larry Christopher to compile information as discussed in the executive session for consideration at the next meeting.

The next Commission meeting will be held on Tuesday, September 20, 2011 at the SJWD Water Treatment Plant.

Read & Approved

Wanda Fowler
Secretary

