

February 15, 2011

The regular meeting of the SJWD Water District was held with the following present:

**Commissioners:** *Buddy Carlton, Wanda Fowler, John Sexton, and Tom Lomax.*

**Staff:** *Mike Caston, Executive Director; Larry Christopher, Director of Finance and Administration; Billy Cothran, Director of Engineering; Tommy Staton, Water Production Manager; Jeff Diaz, Director of IT and Customer Relations; Greg Moore, Director of Operations; and Mike Frost, Director of Construction and Projects.*

**Guests:** *Gene McCall, McCall Environmental, P.A.*

The Agenda for the meeting was emailed to WSPA TV and the *Spartanburg Herald-Journal*

Buddy Carlton called the meeting to order at 12:55 PM.

#### **APPROVAL OF JANUARY 18, 2011 MINUTES:**

Tom Lomax made a motion, which was seconded by John Sexton, to approve the minutes of the January 18, 2011 meeting. The motion was approved unanimously.

#### **MONTHLY FINANCIAL REPORT**

Staff reviewed the Financial Report and Bank Balance Report for the period ending January 31, 2011. Net income continues to exceed budget fueled by strong water sales from last summer and fall. Cash balances remain strong. Tom Lomax requested an updated cash flow projection for the next meeting.

#### **APPROVAL TO UPGRADE MOBILE METER READING TECHNOLOGY**

Staff presented an appropriations request in the amount of \$20,246 to purchase an updated meter reading system which includes updated software, new laptop, new antennas, and new GPS antenna. This system is an upgrade of the current system which is over 7 years old and is outdated.

Tom Lomax made a motion, which was seconded by John Sexton, to approve \$20,246 to purchase the system as described above. The motion was approved unanimously.

#### **MISCELLANEOUS ADMINISTRATIVE MATTERS**

**Water Treatment Plant Update** – Mike Frost and Billy Cothran gave a report about the progress of the project.

**Recognition of Tommy Staton** – Commissioners recognized Tommy Staton for being awarded Operator of the Year by the Blue Ridge Foothills District of WEASC. Tommy will be eligible for the state award at the SC Environmental Conference in March.

**Commission Retreat** – The retreat will be held February 22<sup>nd</sup> and 23<sup>rd</sup> at the Middle Tyger Community Center.

**New Commissioner** – The Commissioners will host a dinner for the new Commissioner, Frank Nutt, on February 21<sup>st</sup> at Ruth's Chris Steakhouse in Greenville.

**EXECUTIVE SESSION**

At 1:33 PM, Tom Lomax made a motion, which was seconded by John Sexton, to end the regular meeting and enter into executive session to discuss a legal matter.

At 2:46 PM, John Sexton made a motion, which was seconded by Tom Lomax, to come out of executive session and back into the regular meeting.

With no further business the meeting was adjourned at 2:46.

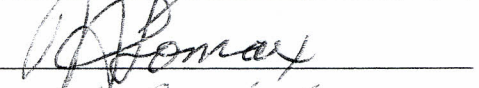
The next Commission meeting will be held on Tuesday, March 22, 2011.

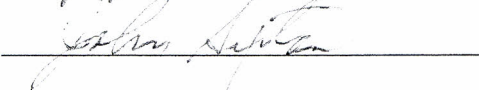
Read & Approved

Wanda Fowler  
Secretary

  
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