

**SJWD Water District
Policies and Procedures Governing
Water Supply Reservoirs**

Mailing Address

**P.O. Box 607
Lyman, SC 29365
24-Hour Number: (864) 439-4423**

Main Office:

**SJWD Water District
307 Spartanburg Highway (Highway 29)
Wellford, SC 29385**

Lyman Lake Warden's Office

**200 Lodge Rd.
Lyman, SC 29365
Phone: (864) 879-0804**

Lake Cooley Wardens Office:

**10 Lake Cooley Dock Rd.
Spartanburg, SC 29303
Phone: (864) 949-1002**



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Forward

The Primary function of SJWD Water District's reservoirs is to ensure the availability of an adequate water supply for our service area. Recreation where allowed is a secondary function. We are pleased that the District's lakes are a recreational asset for residents in Spartanburg County and surrounding areas.

To better protect the reservoirs as a source of drinking water, SJWD's Board of Commissioners has adopted certain Policies and Procedures. These Policies and Procedures are also intended to better protect the buffer zone the District owns around the lakes. In addition, they are guidelines for providing safe recreation for all who use the lakes.

Your compliance with these Policies and Procedures is vital for the safeguarding of this essential water resource. SJWD is committed to protecting these water resources and will enforce these policies.

Thank you for your cooperation.

Sincerely,

Commissioners of SJWD Water District

Policies and Procedures

The following Policies and Procedures govern the use of SJWD Water District's reservoirs and any buffer zone adjoining property owned by the SJWD Water District, including any rights-of-way or easements.

I. General

1. All persons using lakes and properties owned by SJWD are subject to all Policies and Procedures adopted by SJWD's Board of Commissioners. These Policies and Procedures are enacted pursuant to statutory authority giving SJWD full management and control over all District properties.
2. Any use of SJWD property, easements and rights-of-way requires a permit or written agreement prior to use or alteration. No person, corporation or organization shall acquire any easement, right-of-way, or other rights in, over, or to any property of SJWD by virtue of any permit, license, agreement or activity granted or permitted by SJWD except those rights specifically granted.
3. No persons may grade or alter any property owned by the District without permit or the expressed written permission from SJWD. Compliance with all erosion control ordinance, laws, Policies and Procedures is mandatory. (See Sections VII and VIII.)
4. Any permit or agreement, whether issued for structures, access to the reservoir, or any purpose, may be revoked by the District or its agents whenever the holder thereof violates any of the Policies and Procedures governing the lake or any other SJWD properties, easements, or rights-of-way, any governing laws or regulations, or any contractual obligation whether existing at the time of the issuance of the permit or subsequently enacted.
5. No persons shall pollute or allow the pollution of the lakes or properties owned by SJWD with any sediment runoff, sewage, rubbish, tree limbs, stumps, debris, toxic or hazardous substances or waste of any kind. Except for the proper use of a powerboat, no person shall use gasoline, oil, lubricants, pesticides, herbicides, or any other toxic or hazardous substances on SJWD properties or on adjacent properties including the lakes, which may cause pollution to the water supply.
6. Commercial use or operations are not allowed on SJWD property, easement, or rights-of-way. Examples include but not limited the following: concession stand, bait shop, cover charges while renting the lodge, pavilion or shelters.
7. No persons on SJWD properties may have in their possession any firearms, including but not limited to rifles, shotguns, pellet guns, BB guns, air Guns, longbows, cross bows, dart guns, and slingshots; and no persons shall fire or shoot

such firearms on or from adjoining properties in a manner which may allow projectiles to fall on SJWD properties, including the lakes.

8. No alcoholic beverages, beer, wine, distilled spirits, or any controlled substance without a prescription will be allowed on SJWD property. Persons showing evidence of being under the influence of drugs or alcohol will not be allowed on any SJWD property and persons found violating this rule while on SJWD property will be removed from the property and their future privileges may be revoked.
9. SJWD has not prepared the lakes for swimming, wading, or bathing. Should adjoining property owners allow swimming access from their property, it is their responsibility to provide a safe swimming area, which will be limited to within 20 feet of the owner's dock. Property owners should be prepared to assume all liability for swimming from their property and to prevent unauthorized or unsafe swimming or wading from their property. No permits for use of the lakes or adjoining property issued by SJWD will include permission for wading, bathing, or swimming.
10. No picnicking or cooking of foodstuffs is permitted on SJWD property except in designated areas.
11. No water skiing or towing devices are allowed on SJWD reservoirs with the exceptions of Lyman Lake and Apalache. Water skiing is allowed during daylight hours only. Skiers should take caution of hazardous areas and ski at their own risk. No Jet Skis are allowed on any of SJWD's reservoirs.
12. Pets must be leashed and under control at all times. All pets are to be curbed, and soiled areas are to be appropriately cleaned and disposed of. Horseback riding is not permitted.
13. Vehicles are restricted to paved areas. Dirt bikes, dune buggies, 3 and 4 wheelers, all-terrain vehicles, and vehicles that are not street legal are not allowed on SJWD property.
 - a. The speed limit of 10 MPH for the parks and landings will be enforced.
 - b. Willful recklessness is subject to prosecution.
 - c. Vehicles left past official hours may be towed at the owner's expense.
 - d. Owners of vehicles on SJWD property outside the public access area will be charged with trespassing.
 - e. Roller skates, roller blades, skateboards, etc., are not allowed.
 - f. Bicycles and mopeds are restricted to paved areas.
14. No access is allowed on any Dams owned by SJWD.

15. Baiting for the attraction of wildlife, waterfowl and other species of birds is prohibited. Disturbing, hunting or molestation of wildlife, waterfowl and other species of birds on or over the lakes or SJWD property is prohibited, and violators will be prosecuted.
16. Authorized use of the lakes and facilities other than the rental of Lyman Lodge is allowed only during daylight hours posted at the Warden's offices. No boating or fishing is permitted after sunset or posted times with the exception of property owners around Lyman Lake and those in their company. Boating speed should be adjusted and night navigation laws are applicable.
17. All Policies and Procedures of the South Carolina Department of Natural Resources apply to the lakes in addition to the more restrictive rules set forth herein. The South Carolina Department of Natural Resources may place its boats on the lake for the purpose of inspection and enforcement of state laws and regulations. Copies of the laws and regulations are available for viewing at the Warden's Office. Other governmental agencies may place their boats on the lake as regulations may require.
18. All persons using the lake or properties of SJWD are subject to all applicable State and Federal laws.
19. SJWD is not responsible for any losses, damages, or injuries of any kind or nature, which are sustained while using the reservoir, facilities and adjoining properties of the District.

II. Wardens

1. Wardens are the official custodians of SJWD's lakes and are responsible for the enforcement of these Policies and Procedures.
2. Wardens are authorized to take necessary steps to ensure wholesome activities on District property and to have removed from the property any persons creating a nuisance or disturbance, performing unsafe acts or violating any of the Policies and Procedures.
3. Wardens may deny admission to SJWD properties to any person known to have willfully violated any of the Policies and Procedures. Persons who interfere with the peaceful use of the lake and adjoining property by others will be required to leave SJWD property and may be denied future admission to the lake and property.
4. Wardens may revoke and immediately seize any permit if violations of the Policies and Procedures governing the use of the lakes and SJWD properties occur, or any of the restrictions, which might be attached to the permit, are violated.

5. Wardens may deny or revoke an access permit to any owner of a boat or vessel, which is as follows, but not limited to the following:
 - The boat is in an unsafe operating condition
 - Is propelled by a motor greater than the allowable horsepower.
 - Has a motor for which the serial or model number has been removed, changed, or altered.
 - Is excessively noisy due to modifications, lack of maintenance or repairs.
 - Leaking gas, oil, or any potential contaminate.
6. Wardens are authorized to ensure that excessive noise from radios; boom boxes and other electronic devices on SJWD property, do not disturb the peace.

III. Boating

1. The operation of boats on SJWD reservoirs shall be at the risk of the user and shall be subject to all federal and state laws (attention is directed to section 50-21-20 through 50-25-1370, as amended, of the Code of Laws of South Carolina) and shall be subject to the Policies and Procedures herein set forth by the commissioners.
2. No boat or vessel with an unauthorized motor shall be operated on SJWD lakes. Larger motors must be removed from any watercraft before boating permits will be issued. See attachment A for eligible boats and motors.
3. No boats or floating devices can be placed on the lake without an access permit from SJWD.
4. No boat or vessel of any type shall be operated within a distance of 100 feet of a pump station, water intake, or spillway.
5. Hydroplanes, powered racing hulls, airboats, airplanes, hovercraft, jet skis, water bikes, houseboats, jet boats, and windsurfing craft are not allowed.
6. It shall be the responsibility of the operator of each boat or vessel to make certain the watercraft is equipped with a U.S. Coast Guard-approved lifesaving device for each person, a throw-able device, a whistle or air horn, and a fire extinguisher as required. (Refer to Section III item 1 above)
7. No person shall operate a boat or vessel in excess of idle speed within any cove or congested area, or when approaching any dock or bridge. No person shall operate a boat in such a manner as to endanger his passengers, or any boat, or the safety of other persons or property.

8. The operator is responsible for the wake of his boat. All no wake zones shall be strictly observed.
9. At no time shall a boat carry more than the recommended weight specified by the boat manufacturer, or carry so many persons as to create an unsafe or hazardous condition.
10. No boat or vessel shall operate or anchor within 100 feet of the public fishing piers on SJWD reservoirs.
11. If the Warden deems the lake to be congested with boat traffic, the Warden, in the interest of safety, may close boat landings and otherwise restrict access to and use of the lake.
12. Owners of approved, permitted docks may tie their permitted watercraft to their docks at any time. Other watercraft shall not be tied, anchored, or left on SJWD property overnight.
13. All boats and vessels are subject to search by Law Enforcement Officials and Lake Wardens.
14. Due to overhead power lines the maximum mast height of sailing craft shall be 25 feet.

IV. Fishing

1. A valid South Carolina Fishing License is required.
2. All Policies and Procedures of the South Carolina Department of Natural Resources concerning fishing are hereby made part of these Policies and Procedures, a copy of which is available from the Warden upon request.
3. Rods and reels and poles equipped with hooks or lures are the only approved fishing method. All other methods of fish catching are prohibited. Violators will be prosecuted in accordance with the statutes of the South Carolina Department of Natural Resources. Baskets are allowed by permit from DNR.
4. Fishing within or on a pump station, water intake or any other restricted or posted area, is not allowed. No fishing is allowed within 100 feet of any spillway.
5. Upon recommendation of the South Carolina Department of Natural Resources, Triploid Grass Carp have been released in the lakes to control excess aquatic weeds. It is unlawful to take grass carp from the lake. (See Section 50-13-1630 of the South Carolina Code of Laws.) If caught, these fish must be returned

immediately to the water from which they were taken. Penalties for taking the fish shall be determined by the South Carolina Department of Natural Resources.

V. Permits

A. Boating

1. Access and launching permits for all boats must be obtained from the Warden before boats are placed on the lake. The permit sticker must be attached to the boat in a visible location near the front on the starboard (right) and port (left) sides.
2. Permit fees are listed in Attachment – A – “Summary of Boat and Motor Policies and Fees.”
3. Current boat registration must be presented when purchasing a boat permit.
4. SJWD annual permits are valid from January 1 through December 31.

B. Permits Required of Adjacent Property Owners

1. Adjoining property owners are those property owners with land fronting and abutting the property line of SJWD’s lake sites and adjacent to the ponded water. Adjoining property owners may access and use the land adjoining their property and the lake by complying with SJWD Policies and Procedures Governing Water Supply Reservoirs. Failure to comply with District Policies and Procedures may result in restricted use or loss of access privileges by the property owner. No scheme or plan to permit access to or use of SJWD Reservoirs by others, such as by means of joint ownership of a lot or lots, or the use of partnerships, clubs, corporations, or the granting of rights-of-way over or permission to use lots that adjoin the lake or any other plan or scheme designed to avoid application of this rule shall be permitted.
2. Only property owners with land fronting and abutting the property line of SJWD adjacent to the ponded water may be granted permits to construct or install floating docks, walkways, lights, irrigation pumps, and other improvements. If allowed, these structures will be permitted in accordance with SJWD specifications and only when they do not interfere with or impede operation of the lake and other SJWD property. SJWD may require the removal of any such structure beginning five days after SJWD obtains receipt (by registered or certified mail) of written notice to the owner. Location of the encroachments on SJWD property may be determined by siting the property owner’s lot line to the water’s edge and by siting the property owner’s line along the high elevation. A permit to construct a dock will not be issued unless the property owner has a minimum of 100 feet of adjoining waterfront property.

3. A written request for a dock permit shall be made to the SJWD Warden at PO Box 607, Lyman, SC, 29365. The application shall include a copy of the deed and plat of the property being considered, a drawing or sketch of the proposed improvements, and location of the improvements with respect to lake frontage. SJWD retains the right to limit the number of dock permits issued or to not issue a permit.
4. Written permission shall be obtained from the District prior to any activity or construction.
5. SJWD or the Warden may deny a permit or agreement for construction, as referenced in item two (2) above and in Section I, which is not suited to a particular lot because of the shape of the shoreline, or for any and all other circumstances which would endanger the health, safety and welfare of persons entitled to the use of the lakes, or would potentially degrade the strip of land owned by SJWD or the water quality of the lakes, or for any reason SJWD deems is in the best interest of the lake or property or the reservoir.
6. If the permit or agreement is denied, upon request, SJWD will furnish the applicant written notice for such denial. Such written denial will be mailed to the address on the written application.
7. SJWD reserves the right to void, to not renew, or to not issue any permits on any of its lakes or properties.

C. Revocation of Permits

The length of revocation of boating permits or permits required of property owners for structures will be based on the severity of the violation(s) and at the discretion of SJWD's management. Reinstatement fees may apply.

VI. Dredging and Digging

1. The dredging, digging, widening, or altering in any way of any artificial or natural channel, canal, stream, creek, tributary, or any other water course on any and all District property is strictly prohibited. Any variance from this must be approved by the Board of Commissioners. In addition, State and Federal permits may be required and shall be obtained by the individual desiring to do the dredging or digging if approved by the Board.

VII. Earthwork, Grading and Erosion Control

1. There shall be no change of ground elevation, or grading, or any disturbance of the natural soil level of SJWD property and the shoreline of the water, as it may vary from time to time, without prior issuance of a permit by SJWD. Upon issuance of a permit and prior to any such activity, erosion control management

procedures approved by SJWD Water District shall be in place and functional before any work begins.

2. The landowner desiring to do the work, at his expense, shall establish the location of the property line elevation by a registered land surveyor, subject to review by SJWD.
3. No adjacent property owner, person, firm, or corporation may remove any trees, vegetation, or plant growth on SJWD property, easements, or rights-of-ways without written approval of the SJWD Water District. Failure to comply may result in prosecution and loss of lake privileges.

VIII. Structures

1. No structure, including riprap, shall be built or installed on SJWD property, easements, or rights-of-way without prior written permission from SJWD Water District.
2. Any person or persons who have erected or have caused to be erected structures on SJWD property, easements or rights-of-way, upon request by SJWD, shall immediately remove those structures from SJWD property, easements or rights-of-way and return the area to a condition that is acceptable to SJWD. If the structures are not promptly removed, all active permits previously issued to that person or persons may be withdrawn and voided and SJWD may pursue all legal avenues to have the structures removed and property restored at the expense of the land owner.
3. Written applications for construction of structures on SJWD property shall be made to SJWD. These applications shall include specifications provided by SJWD for docks and dock locations with reference to the lake frontage.

IX. Changes in Policies and Procedures

1. The Policies and Procedures contained herein are subject to change by action of SJWD Water District's Board of Commissioners.

X. Tree Removal and Brush Clearing

1. A 10-foot access corridor for property owners around the North Tyger reservoir may be permitted. No clearing shall occur or be permitted outside of the permitted 10-foot access corridor.
2. Around Lyman Lake, Lake Cooley, Apalache, and Berry's Pond, trees smaller than 2.5 inches in diameter, excluding hardwood species, may be cleared by hand provided the landowner has prior written permission from the District. No mechanical equipment shall encroach on district property to facilitate the removal

process. Trees larger than 2.5 inches in diameter will not be removed unless they are damaged, dead, or in the way of permitted work on District property. Efforts will be made to protect every tree on district property. The property owner must make the request for removal of any tree or vegetation on District property. All trees will be viewed, and a permit issued prior to any removal or clearing. If cutting all underbrush material within a given area will create open areas where vegetation is not maintained, enough existing young seedlings and saplings must be left undisturbed to address erosion concerns. Planting of native seedlings and saplings may also be required. Limbs on vegetation that remains in the underbrush area may be pruned up to one-third the height of the plant, not to exceed 18 feet.

3. Any work conducted on District property without prior written permission shall result in civil action filed with the Magistrate. The civil action will determine any penalties for unauthorized cutting, clearing, grading, altering, trimming, trespassing or other unauthorized activity.

XI. Retaining Walls

1. SJWD Water District may approve retaining walls on Lyman Lake, Lake Cooley, Berry's Pond and Apalache reservoirs to facilitate in erosion control.
2. No retaining walls are allowed on the North Tyger Reservoir.
3. Prior to any construction, a permit shall be obtained from the District. Several factors will determine potential approval. Some of these factors are: structural integrity, aesthetics, and lake benefit. Plans and specifications shall be submitted to the District.
4. All federal or state permits that may be required are the responsibility of the permittee.
5. All work must be done by hand. No tractor, loader, or other such equipment may be used for excavation.

XII. Irrigation Pumps

1. Irrigation pumps may be allowed by permit only. If permitted, pumping will be allowed provided there is no period of drought where restrictions may apply. No pump shall exceed two (2) hp and 40 gallons per minute. In the event a 2 hp pump does not adequately compensate for head or lift requirements, no permit will be issued for installation. Multiple pumps are not allowed.

Attachment - A

Summary of Boat and Motor Policies and Fees

See section, **III Boating**, for general boating Policies and Procedures.

To further address water quality concerns, beginning January 1, 2005, all newly permitted boats were required to have 4-stroke engines.

Engines other than four-stroke were permitted through December 31, 2004. Once registered, provided there is no lapse in permit, the boat and engine will be allowed on the lake. If there has been a lapse in permitting or the engine breaks and can not be repaired, no permit will be issued unless the engine is a four-stroke engine or Three Star Emission Rated engine. Permits are not transferable.

The District will allow any engine currently meeting the California ARB Three (3) Star Emission Rating. To qualify to be on the lake, the FEL rating as marked on the serial number plate can not exceed 18.04.

SJWD does not allow jet skis on any reservoirs owned by the District.

All boats must be U.S. Coast Guard Approved vessels.

All permit sales are nonrefundable.

Lake Cooley

Powerboats:

Maximum Horsepower – 15 hp

Pontoons – 30 hp

Annual Permit Fee in County: \$40 (This is a combination permit, allowing access on Lyman Lake.)

Annual Permit Fee for out of County resident: \$80

Annual Permit Fee for out of State resident: \$120

Lake Lyman

Powerboats:

Maximum Outboard Horsepower – 90 hp

Maximum Inboard Horsepower – 135 or 3.0-Liter Equivalent

Annual Permit Fee for in County resident: \$60 – above 15 hp or 30 hp on a Pontoon
Annual Permit Fee for out of County resident: \$120
Annual Permit Fee for out of State resident: \$240

Apalache

Boats that existed on the Lake prior to adoption of the Policies and Procedures approved and adopted by the SJWD Water District Commission on 9/3/03 may be permitted annually provided the engines were registered and there has been no lapse in permitting. Verification of prior issued permits will be required. Boats equipped with outboard engines purchased after the adoption of the Policies and Procedures by the SJWD Water District Commission shall not exceed 15 hp or 30 hp on a pontoon. Boating is by permit only.

Private landings may be permitted. Permitted landings may only be used by permittee.

Annual Permit fee: \$40.00

North Tyger Reservoir

Adjacent property owners may be permitted lake access. (Guests of permitted property owners may access the lake only if the property owner accompanies them.)

Non-Combustible engines only.

Annual Permit Fee: \$20

Acceptable Boats for the North Tyger Reservoir

- Canoe
- Sailing Craft (Maximum height of mast = 25 feet)
- Paddleboat
- Skull
- Kayak
- Pontoon
- Jon Boat

Berry's Pond Rules & Regulations

SJWD Water District's Policies and Procedures Governing Water Supply Reservoirs shall also apply to Berry's Pond. Boat Permits may be issued to adjacent property owners only. (This is a combination permit. It also includes access to Lake Cooley and Lake Lyman.)

Exceptions:

- Maximum horsepower limit is 15
- Annual Permit Fee is \$40.00

Attachment B

North Tyger Reservoir Policies and Procedures:

As a reminder, the North Tyger Reservoir was constructed under strict requirements as set forth and as administered by the U.S. Army Corps of Engineers (C.O.E.). SJWD Water District must enforce the following C.O.E. requirements as established in 40 CFR, Part 230, of the Section 404 permit:

- Access will be permitted by a natural surface, nonpaved trail, a maximum of 10 feet wide, across the strip of land. Trees 4 inches and larger in diameter will not be cut.
- Areas outside the 10 –foot wide trail will be left undisturbed. No cutting of trees or clearing of underbrush will be permitted.
- No application of fertilizers, pesticides, herbicides, or other chemicals will be permitted.
- No vehicles will be permitted on the 10 –foot wide trail or elsewhere.
- No grading or paving with any hard surface material will be permitted.
- Boat docks will be allowed and may be constructed according to specification only after receiving a permit to do so from SJWD.

Please note that we cannot and will not allow deviation from any of these requirements. These requirements address the existing deed provisions established in 1967 when the property for the proposed project was acquired for property elevation 715 contour line and the water line elevation at elevation 711.5.

Attachment C

Lyman Lake Boathouses

One area of the District's mission is to provide excellent quality water and service to our current and future consumers while continuously improving cost effectiveness. To reach this goal, future requirements will address the dangers of potential water pollution or contamination from items that may be in boathouses (see adjoining list). Since January 1, 2005 all enclosed boathouses were required to have boat entry doors removed so the District or its agents may monitor boathouses.

SJWD's goal is to prevent any potentially toxic material from entering the water supply. The following list consists of some potentially toxic material and is not intended to be all inclusive of potential contaminants.

Typical Items	Dioxin (2,3,7,8- TCDD)
Gasoline	Diquate
Oil	Endothall
Grease	Endrin
Cleaning Agents	Epic hlorohydrin
Fertilizer	Ethylene dibromide
Herbicides	Glyphosate
Pesticides	Heptachlor
Fecal Matter	Heptachlor epoxide
Batteries	Hexachlorobenzene
Rat Poisons/Baits	Hexachlorocyclopentadiene
Paint/Paint Thinner	Lindane
Stains	Methoxychlor
	Oxamyl (Vydate)
Inorganic Contaminants	PCBs (Polychlorinated biphenyls)
Antimony	Pentachlorophenol
Asbestos	Picloram
Barium	Simazine
Beryllium	Toxaphene
Cadmium	
Chromium	Volatile Organic Compounds
Copper	Benzene
Cyanide	Carbon Tetrachloride
Mercury	Chlorobenzene
Nitrate	o-Dichlorobenzene
Nitrite	p-Dichloroethylene
Selenium	1,1-Dichloroethylene
Thallium	cis-1,2-Dichloroethylene
Arsenic	trans-1,2-Dichloroethylene
Fluoride	Dichloromethane
Lead	1,2-Dichloroethane
	1,2-Dichloropropane
Synthetic Organic Contaminants (including pesticides and herbicides)	Ethylbenzene
2,4-D	Styrene
2,4,5-TP (Silvex)	Tetrachloroethylene
Acrylamide	1,2,4-Trichlorobenzene
Alachlor	1,1,1-Trichlorethane
Atrazine	1,1,2-Trichlorethane
Benzoapyrene	Trichloroethylene
Carbofuran	Toluene
Dalapon	Vinyl Chloride
Di 2-ethylhexyl adipate	Xylenes
Di 2-ethylhexyl phthalate	
Dibromochloropropane	MTBE (fuel additive)
Dinoseb	

Attachment D Permit Office Hours

Monday: Lyman Lake 8 a.m. – 11 a.m.

Wednesday: Lake Cooley 12:30 p.m. – 3:30 p.m.

Friday: Lyman Lake 1 p.m. – 3 p.m.

Saturday: *Lyman Lake 8 a.m. – 9:30 a.m.

*Lake Cooley 10:30 a.m. – 12:00 noon

*Permits will be sold from the first Saturday of April, until the last Saturday of August, of each calendar year.

Office hours are subject to change without notice. A schedule of office hours will be posted by the door of the Warden's offices at Lyman Lake and Lake Cooley.

Lakes are patrolled daily.

Gates are set to automatically open at approximately 6 a.m. and close as posted or indicated at each park entrance. Any person or the owner of any vehicle locked in after hours may be prosecuted for trespassing. No vehicles are permitted overnight. SJWD Water District will not be responsible for the safety of any vehicles parked on or left on SJWD property for any period of time. Any vehicle left on District property may be towed at the owner's expense.

SJWD WATER DISTRICT
Policy and Procedures
All Reservations are **NON-REFUNDABLE**

NO ALCOHOLIC BEVERAGES ARE PERMITTED ON THE PREMISES!

SJWD Water District 439-4423 - Warden's Office 879-0804 – After Hours 439-4423 ask for stand-by person

Lake Cooley: GATE AUTOMATICALLY CLOSES AT 8:30 PM

Pavilion rental: \$50	Capacity: 80 people, 11 tables
Shelter rental: \$30	Capacity: 25 people, 4 tables

There are no electrical receptacles Grills are at each covered shelter and each individual picnic table.
Hours for reservation are 8 AM until park closes. Time posted at main entrance. The park entrance gate **CLOSES automatically**. Anyone locked in after the posted time maybe charged with trespassing. During daylight saving time, the gate will close at **8:30 PM**. All other seasons, the gate will close at **6 PM**.

Lyman Lake Lodge: GATE AUTOMATICALLY CLOSES AT 9 PM

Lodge rental all day: \$350	No Stove
8am – 2pm: \$200 3pm – 9pm: \$200	No Ice Maker
Capacity: 100 people 15 tables with chairs	No Outside Grill

Please vacate the premises by **9 PM**. **All trash must be placed in containers outside, trash cans relined** and **floors sweep clean**. Trash containers and liners are furnished. The counter tops and sinks are to be left clean. Remove any and all items from the refrigerator. Toilet tissue and hand towels are located under the sinks.

There is no First Aid Kit Fire extinguisher is located in the kitchen

***There is no phone in the park or the lodge facility. Therefore, for an emergency situation, the reserving party may wish to bring a cell phone. We want you to be aware of this just in case you encounter any problems requiring an ambulance, fire or rescue. The park location address is **200 Lyman Lodge Road**.

The cost of cleaning and repair or any damage to the facilities will be billed to the reserving party.

The district reserves the right to cancel any reservation if the reserving party misrepresents for any reason the reservation use.

Grassed areas surrounding the parks are not included in the reservations. This is a public landing, opened to everyone. General rules and regulations are posted at the warden's office. (No firearms, fireworks, swimming, etc) Children under the age of 16 are permitted to fish from the dock and bank without a state fishing license.

Date: _____

Signature: _____

Reservation Date: _____

By Phone: _____

Time of arrival: _____

Home phone: _____ Cell: _____

Mailing Address: _____

**Attachment –F-
Berry’s Mill Pond**

SJWD Water District acquired Berry’s Mill Pond in 2005. It is the hope of the District to provide a natural area for people to enjoy nature. The park will be open one day a week and walking trails will be available. The property and trails will be clearly marked. There are no restroom facilities. Trash cans will be located within the park. We respectfully request that no trash be left on site and all waste placed in containers. SJWD Water District does not allow alcoholic beverages in the park. Fishing is strictly prohibited. Pets must be leashed at all times and please dispose of any pet waste properly.