

The regular Commission meeting of the SJWD Water District was held at 307 Spartanburg Highway, Wellford, South Carolina with the following present:

**Commissioners:** *Buddy Carlton, Wanda Fowler, Barry Frost, Brian Leonard, and Frank Nutt.*

**Staff:** *Kim Fortner, Billy Cothran, Larry Christopher, Julie Gillespie, Josh Fulmer, Corey Bennett, Jeff Diaz, and Tommy Staton.*

**Guests:** *Eddie Tallon from The Tallon Group*

The agenda for the meeting was emailed to WSPA TV and the *Spartanburg Herald-Journal* and posted in the lobby and on SJWD's website.

Buddy Carlton called the meeting to order at 10:33 a.m.

#### **RECEIVE PUBLIC COMMENT**

Buddy Carlton opened the floor for public comment. There was none.

#### **APPROVAL OF NOVEMBER 23, 2022 REGULAR MEETING MINUTES**

Barry Frost made a motion, which was seconded by Frank Nutt, to approve the minutes from the November 23, 2022, regular meeting. The motion was approved.

#### **UPDATE/STATUS: MONTHLY FINANCIAL AND OPEN CAPITAL PROJECTS REPORT**

Staff presented the monthly financial reports for the period ending December 31, 2022, and the Open Capital Projects Report.

Barry Frost made a motion, which was seconded by Brian Leonard, to move agenda item 7 (Miscellaneous Administrative Matter) to item 5 (Executive Session to Discuss CEO Review) and adjust the remainder of the agenda accordingly. The motion was approved.

#### **MISCELLANEOUS ADMINISTRATIVE MATTERS**

- Billy Cothran updated the commission on the efforts to finalize a plan to purchase wholesale water from surrounding water providers.
- Larry Christopher distributed rough drafts of the updated Employee Handbook for commission to review.
- Wanda Fowler presented to commission a request by Lyman United Methodist Church to rent Lyman Lake Lodge on Sundays. Staff to present recommendation to commission at February meeting.

- Frank Nutt informed commission of a potential property acquisition along Berry's Pond that could be revisited at a later date.

The following Upcoming Events were discussed:

- South Carolina Environmental Conference(SCEC) – March 12-15, 2023 in Myrtle Beach
- SJWD Strategic Planning Workshop – January 31, 2023 and February 1, 2023
- AWWA Annual Conference and Exposition – June 11-14, 2023 in Canada

#### **EXECUTIVE SESSION TO DISCUSS CEO REVIEW**

At 11:50 a.m., Wanda Fowler made a motion, which was seconded by Frank Nutt, to enter Executive Session to discuss CEO review. The motion was approved.

At 12:47 p.m., Frank Nutt made a motion, which was seconded by Brian Leonard, to exit Executive Session.

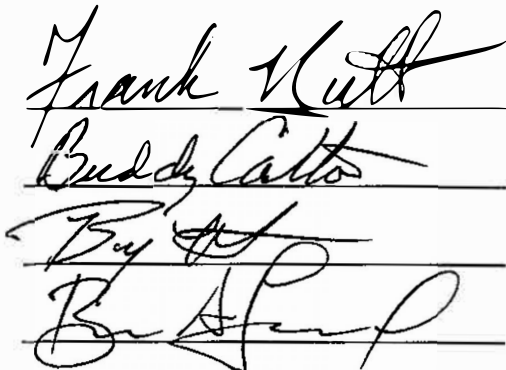
#### **DISCUSS/APPROVE ITEMS FROM EXECUTIVE SESSION, IF ANY**

Brian Leonard made a motion, which was seconded by Barry Frost, to accept the recommendations made in Executive Session. The motion was approved.

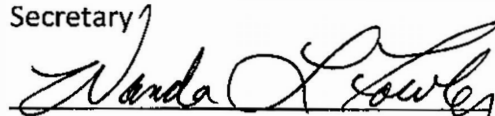
At 12:50 p.m., Wanda Fowler made a motion, which was seconded by Frank Nutt, to adjourn the meeting. The motion was approved.

The next regular meeting is Tuesday, February 21, 2023 at 10:30 a.m.

Read & Approved

  
Frank Nutt  
Buddy Carter  
Barry Frost  
Brian Leonard

Wanda Fowler  
Secretary

  
Wanda Fowler