

The regular Commission meeting of the SJWD Water District was held at 307 Spartanburg Highway, Wellford, South Carolina with the following present:

Commissioners: *Buddy Carlton, Wanda Fowler, Barry Frost, Brian Leonard, and Frank Nutt.*

Staff: *Kim Fortner, Billy Cothran, Larry Christopher, Julie Gillespie, Josh Fulmer, Corey Bennett, Jeff Diaz, Nate Pittman, Dusty Peace, and Ronnie Cox.*

Guests: *Eddie Tallon from The Tallon Group
Daniel Johnson and Ashley Johnson from iManagement Consulting, LLC via Zoom Meeting
Pastor Erik Grayson from Lyman United Methodist Church*

The agenda for the meeting was emailed to WSPA TV and the *Spartanburg Herald-Journal* and posted in the lobby and on SJWD's website.

Buddy Carlton called the meeting to order at 10:39 a.m.

APPROVAL OF JANUARY 17, 2023 REGULAR MEETING MINUTES

Barry Frost made a motion, which was seconded by Frank Nutt, to approve the minutes from the January 17, 2023 regular meeting. The motion was approved.

RECEIVE PUBLIC COMMENT

Buddy Carlton opened the floor for public comment. Pastor Erik Grayson from Lyman United Methodist Church spoke regarding worship at Lyman Lake. The church requests the Commission consider a long-term rental agreement at a discounted rate for Sunday worship services. On Pastor Grayson's behalf, Wanda Fowler passed out a letter outlining the church's request. Chairman Carlton told Pastor Grayson that the Commission would consider the request and respond in writing at its earliest convenience.

STRATEGIC PLANNING UPDATE

Daniel Johnson and Ashley Johnson with iManagement Consulting, LLC gave an update on how SJWD is currently progressing through the Strategic Planning process. They shared slides that presented the framework for preparation of the Strategic Plan. Wanda Fowler asked what the anticipated completion date was. Billy Cothran replied that the goal is to have the plan completed by the end of March so the plan may be used as part of the budget preparation and the Budget Workshop with the Commission in May. He also added the Plan is currently 60-70% complete.

UPDATE/STATUS: MONTHLY FINANCIAL AND OPEN CAPITAL PROJECTS REPORT

Staff presented the monthly financial reports for the period ending January 31, 2023, and the Open Capital Projects Report.

DISCUSS/APPROVE EMPLOYEE HANDBOOK

Last month each commissioner was given a copy of the proposed Employee Handbook. Larry Christopher asked if any of the commissioners had any questions from their review. Brian Leonard made a motion, which was seconded by Barry Frost, to approve the Employee Handbook. The motion and second was approved unanimously.

MISCELLANEOUS ADMINISTRATIVE MATTERS

- Eddie Tallon informed the commission that a bill was passed to observe Water Professionals Day on March 6, 2023, and a press conference will be held at Spartanburg Water System in observance. Eddie stated the LCI committee will codify the bill to establish Water Professionals Day be observed the first Monday of March every year.
- Billy Cothran presented Sunday Lodge rental history to the Commission. The Commission suggested a possible half day rental option. Buddy Carlton recommended Billy Cothran and Larry Christopher negotiate with the Lyman United Methodist Church to respond to their request.
- Billy Cothran gave the Commission a one-page handout showing the Commission the employee demographics.

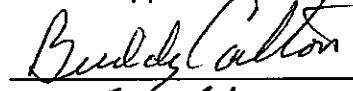


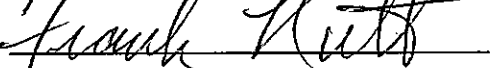
The following Upcoming Events were discussed:

- South Carolina Environmental Conference(SCEC) – March 12-15, 2023 in Myrtle Beach
- AWWA Annual Conference and Exposition – June 11-14, 2023 in Canada

At 12:13 p.m., Brian Leonard made a motion, which was seconded by Barry Frost, to adjourn the meeting. The motion was approved.

The next regular meeting is Tuesday, March 21, 2023 at 10:30 a.m.

Read & Approved

Wanda Fowler
Secretary

