

The regular Commission meeting of the SJWD Water District was held at 307 Spartanburg Highway, Wellford, South Carolina with the following present:

Commissioners: *Buddy Carlton, Wanda Fowler, Barry Frost, Brian Leonard, and Frank Nutt.*

Staff: *Kim Fortner, Billy Cothran, Larry Christopher, Julie Gillespie, Josh Fulmer, Corey Bennett, Adam Harris, Bradley Norman, and Tommy Staton .*

Guests: *Eddie Tallon from The Tallon Group*

The agenda for the meeting was emailed to WSPA TV and the *Spartanburg Herald-Journal* and posted in the lobby and on SJWD's website.

Buddy Carlton called the meeting to order at 10:34 a.m.

RECEIVE PUBLIC COMMENT

Buddy Carlton opened the floor for public comment. There was none.

APPROVAL OF FEBRUARY 21, 2023 REGULAR MEETING MINUTES

Barry Frost made a motion, which was seconded by Brian Leonard, to approve the minutes from the February 21, 2023 regular meeting. The motion was approved.

UPDATE/STATUS: MONTHLY FINANCIAL AND OPEN CAPITAL PROJECTS REPORT

Staff presented the monthly financial reports for the period ending February 28, 2023, and the Open Capital Projects Report.

DISCUSS/APPROVE METER AND CAPACITY FEES

Staff presented a recommendation to allow plumbers to make residential taps and a modified meter and capacity fee was recommended in response to the plumber providing some of the materials the District typically included. The 5/8" meter fee went from \$1,000 to \$750 and the 1" meter fee went from \$1,550 to \$875. Also, the System Improvement Fee was changed to a Capacity Fee to better reflect the purpose of the charges.

Barry Frost made a motion to accept staff's recommendation, which was seconded by Brian Leonard, to approve the modifications to the meter fees and verbiage of fees effective April 14, 2023.

MISCELLANEOUS ADMINISTRATIVE MATTERS

- Billy Cothran set a date for the memorial rock dedication honoring Commissioner John Sexton as May 16th at 9AM at the Water Treatment Plant water feature.
- Billy Cothran updated Commissioners on Lyman United Methodist Church's request for a rental contract for Sunday Lodge rental. A draft of the half-day rental agreement to be finalized at the April Commission meeting.
- Billy Cothran informed commission regarding the results of the SJWD Employee Culture Survey. A follow up survey was emailed to employees March 21st.
- Eddie Tallon informed the commission that Water Professionals Day was observed on March 6, 2023. Eddie stated the LCI committee will codify the bill to establish Water Professionals Day be observed the first Monday of March every year.
- Barry Frost informed the commission of an event that took place at new event center next door to SJWD main office. Barry Frost made a recommendation for staff to post "No Parking" signs on SJWD property.

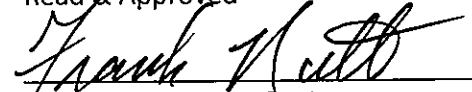
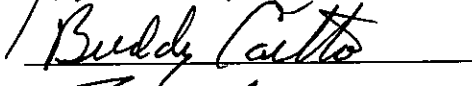


The following Upcoming Events were discussed:

- John Sexton Rock Dedication – May 16th, 2023
- AWWA Annual Conference and Exposition – June 11-14, 2023 in Canada

At 12:02 p.m., Barry Frost made a motion, which was seconded by Frank Nutt, to adjourn the meeting. The motion was approved.

The next regular meeting is Tuesday, April 18, 2023 at 10:30 a.m.

Read & Approved

Wanda Fowler
Secretary

