

August 18, 2015

The regular Commission meeting of the SJWD Water District was held at 307 Spartanburg Highway, Wellford with the following present:

Commissioners: *Buddy Carlton, John Sexton, Frank Nutt, Wanda Fowler and Tom Lomax.*

Staff: *Mike Caston, Billy Cothran, Jeff Diaz, Mike Frost and Larry Christopher.*

Guests: *None.*

Twenty-four hours before the meeting, the Agenda for the meeting was emailed to WSPA TV and the *Spartanburg Herald-Journal* and posted in the SJWD lobby. The agenda was posted on the SJWD website the morning of August 18, 2015.

Buddy Carlton called the meeting to order at 10:20 AM.

EXECUTIVE SESSION

At 10:21 AM, John Sexton made a motion, which was seconded by Frank Nutt, to enter into Executive Session to discuss the personnel manual. The motion was approved unanimously.

At 11:38 AM, John Sexton made a motion, which was seconded by Frank Nutt, to come out of Executive Session. Buddy Carlton stated that no action was taken in the Executive Session.

APPROVAL OF PERSONNEL MANUAL

Tom Lomax made a motion, which was seconded by John Sexton, to accept the Personnel Manual as amended for presentation to the Chief Executive Officer for review and implementation. The motion was approved unanimously.

ADJOURN FOR LUNCH

At 11:40 AM, Frank Nutt made a motion, which was seconded by John Sexton, to adjourn the meeting for lunch. The motion was approved unanimously.

Buddy Carlton called the meeting back to order at 12:48 PM.

Buddy Carlton opened the floor to public comment. No one appeared to comment.

APPROVAL OF JULY 21, 2015 REGULAR MEETING MINUTES

Frank Nutt made a motion, which was seconded by John Sexton, to approve the minutes from the July 21, 2015 regular meeting. The motion was approved unanimously.

REVIEW OF FINANCIAL REPORTS AND OPEN CAPITAL PROJECTS

Staff presented the Budget Report and Bank Balance Report for the period ending July 31, 2015. Staff also provided an update on current capital projects listed on the Open Job Status Report.

APPROVAL OF ANNEXATION REQUESTS

Frank Nutt made a motion, which was seconded by John Sexton to adopt a Resolution approving the annexation request from TCC Venture, LLC, which is the owner of property located at 2297 Abner Creek Rd., Duncan SC (described in Deed Book 107-K, Page 872 and recorded as Parcel 5-29-00-115.00), to annex the remaining portion of said property into the SJWD Taxing District. The motion was approved unanimously.

Frank Nutt made a motion, which was seconded by John Sexton to adopt a Resolution approving the annexation request from Mark III Properties, Inc., which is the owner of property located at the intersection of Burns Rd. and Snow Rd., Greer SC (described in Deed Book 106-L, Page 997 and recorded as Parcel 5-35-00-072.00), to annex the remaining portion of said property into the SJWD Taxing District. The motion was approved unanimously.

APPROVAL OF CAMERA SYSTEM AND BADGE ACCESS SYSTEM

Wanda Fowler made a motion, which was seconded by Frank Nutt, to approve up to \$33,000 for a new security system for the Spartanburg Highway campus. The project is a fully integrated camera and access control system (S2 monitoring and management system). The motion was approved unanimously. The funding will come from the Capital Reserve Fund.

MISCELLANEOUS ADMINISTRATIVE MATTERS

There were no miscellaneous administrative matters to discuss.

APPROVAL TO ADD AN AGENDA ITEM

Tom Lomax made a motion, which was seconded by Frank Nutt, to add an item to the agenda to consider a customer-driven project due to low pressure and flow issues. The project also addresses an immediate need identified in the District's updated master plan. The motion was approved unanimously.

APPROVAL OF LINE EXTENSION-BLACKWELL DRIVE AND SKINNER ROAD

Tom Lomax made a motion which was seconded by John Sexton to approve up to \$80,000 (\$46,000 materials and \$34,000 labor and equipment) to install approximately 4000 ft of 6" PVC along Blackwell Drive and Skinner Road. An SJWD crew will perform the work. The motion was approved unanimously.

EXECUTIVE SESSION TO DISCUSS THE SALE OF PROPERTY

At 1:31 PM, John Sexton made a motion, which was seconded by Frank Nutt, to go into Executive Session to discuss the sale price for approximately 8 acres of land adjacent to Spartanburg County School District Five on Groce Road. The motion was approved unanimously.

At 2.01 PM, John Sexton made a motion, which was seconded by Frank Nutt, to come out of Executive Session. The motion was approved unanimously. Buddy Carlton stated that no action was taken in the Executive Session.

DISCUSSION AND APPROVAL OF SALE OF PROPERTY

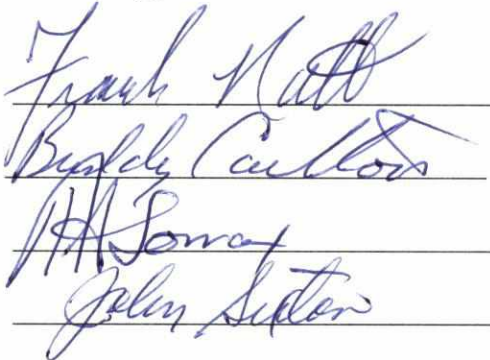
By mutual consent, the Commissioners agreed to affirm the original price as discussed in the previous meeting.

ADJOURNMENT

At 2:02 PM, Tom Lomax made a motion, which was seconded by Frank Nutt, to adjourn the meeting. The motion was approved unanimously.

The next regular Commission meeting will be held on Tuesday, September 22, 2015.

Read & Approved



Wanda Fowler
Secretary

