

February 16, 2010  
12:45 pm

The regular meeting of the SJWD Water District was held with the following present:

**Commissioners:** *Wanda Fowler, John Sexton, Tom Lomax, Buddy Carlton, and Roger Nutt.*

**Staff:** *Mike Caston, Executive Director; Mike Frost, Director of Projects and Construction; Larry Christopher, Director of Finance and Administration; Doug Waldrop, Director of Water Resources; Billy Cothran, Director of Engineering; Jeff Diaz, Director of IT and Customer Service; and Mitch Turner, Manager of Water Resources.*

**Guests:** *None*

The Agenda for the meeting was emailed to WSPA TV and the *Spartanburg Herald-Journal*.

Buddy Carlton called the meeting to order at 12:45 pm.

## **APPROVAL OF JANUARY 12, 2010 REGULAR MEETING MINUTES**

Roger Nutt made a motion, which was seconded by John Sexton, to approve the minutes of the January 12, 2010 regular meeting. The motion was approved unanimously.

## **MONTHLY FINANCIAL REPORT**

Staff reviewed the Financial Report and Bank Balance Report for the six months ending January 31, 2010. In addition, staff reported on an opportunity to refinance existing revenue bonds after April 1, 2010 if a favorable interest rate could be negotiated. Larry Christopher will report back with potential savings at the March 2010 meeting.

Buddy Carlton asked about fraud protection for the District's funds in local banks. Larry Christopher will report back findings at the March 2010 meeting.

## **CUSTODIANSHIP FOR BOND PAYMENT FUNDS**

First Citizens Bank of South Carolina has been the custodian for the District's bond payment funds for the 2000 Series Revenue Bond and the 1999A State Revolving Fund Loan since their inception. First Citizens Bank of South Carolina is requesting that the District assign custodianship for these funds to U.S. Bank National Association because First Citizens is no longer providing these services.

Tom Lomax made a motion, which was seconded by John Sexton, to approve the resolution to transfer custodianship on the bond payment funds described above from First Citizens Bank of South Carolina to U.S. Bank National Association as of February 5, 2010. The motion was approved unanimously. The resolution will be signed by the Board Secretary, Wanda Fowler.

### **LINE EXTENSION OF REIDVILLE-SHARON ROAD**

Staff presented an appropriations request for the installation of approximately 4,600 ft of 6" PVC along Reidville-Sharon Road (between Bernice Snow Road and Sharon Road). In addition to the ability to service three new customers immediately, the project will increase water quality by connecting two dead ends on the system and provide service to a currently un-served area. The total cost of the project will not exceed \$69,200 which includes labor and equipment cost for SJWD crews to complete the project.

Roger Nutt made a motion, which was seconded by John Sexton, to approve up to \$69,200 to complete the project described above. The cost will be funded from the System Improvement Fund-Outside. The motion was approved unanimously.

### **EXECUTIVE DIRECTOR'S DISCRETIONARY FUND**

Staff reviewed the Executive Director's discretionary fund spending. The fund has not been replenished since February 2006 when it was set at \$75,000. The remaining balance at the time of this meeting was approximately \$9,600.

Roger Nutt made a motion, which was seconded by Wanda Fowler, to replenish the fund to \$25,000. The motion was approved unanimously.

### **APPRENTICESHIP PROGRAM FOR WATER RESOURCES**

Doug Waldrop presented an opportunity to partner with Clemson University in a contract to provide services for our watershed protection program. The main provision of the contract will provide for monitoring and analysis of source water through a graduate student. The total cost of the program will be \$30,000 over a two-year period beginning April 1, 2010 and will be funded from the Operating Account.

John Sexton made a motion, which was seconded by Wanda Fowler, to enter into an agreement with Clemson University for the services of the graduate student for the program detailed above. The motion was approved unanimously.

### **MISCELLANEOUS ADMINISTRATIVE MATTERS**

Mitch Turner was asked to address concerns raised about buoy markers around the dams at Berry's Pond and Lake Apalache. Mitch will evaluate options and report back at March 2010 meeting.

Mike Frost reported that testing has been completed on the wells in the old Piedmont Rural Water area. He is awaiting results and report from Hydrosorce.

Tom Lomax asked about the Water Treatment Plant project. Mike Caston will have Black & Veatch attend the March 2010 meeting to update progress.

Wanda Fowler mentioned that SJWD should include an article about the Water Education Summit from January 2010 in the next newsletter.

At 2.30 pm. Tom Lomax made a motion, which was seconded by John Sexton, to adjourn the meeting. The motion was approved unanimously.

The next regular Commission meeting will be held March 9, 2010 at 12:45.

Read & Approved

Wanda Fowler, Secretary

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