



Commercial Service Submittal Checklist

The following items should be included in the preliminary design submittal:

- ☐ Original Commercial Letter of Intent Form, properly completed.
- ☐ Two (2) sets of signed and sealed plans. Plans should, at a minimum, indicate the following:
 - Line type(s), size(s) and location(s)
 - Location of proposed pit, if applicable.
 - Proposed meter size(s) and design flows
 - Any necessary details (i.e. pit, blocking, fire hydrant, etc.)
 - Type of proposed sprinkler system (i.e. wet, dry, antifreeze, etc.)
 - Fire Pump Demands along with pump room detail indicating suction control valve
 - Information regarding property sub-division
- ☐ One set of the design calculations.
- ☐ Where applicable, executed SJWD Private Fire Protection Agreement.
- ☐ SJWD will determine the appropriate fees for the project and return to the Owner/Engineer for payment.

Should you have questions or require additional information, please contact SJWD Engineering Department.